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appendix e fees (2019-07).doc

Appendix E, *Insulation KEYMARK – Fees*

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The fees (Appendix E) come into effect on 2020-01-01.



1 Fees to be paid by the manufacturer

1.1 Definitions

The fees shall be determined based on the following definitions:

Product type: All products covered by the certification contract (see scheme rules) in accordance with the same one EN product standard.

Sub-type:

- For the Intended use: Thermal insulation for buildings
All products with the same declared thermal conductivity level (independent of grouping for this and other characteristics). The number of thermal conductivity levels is limited to 8.
- For the Intended use: Thermal insulation for building equipment and industrial installations
For each product the sub-type shall be identified as part of the certification:
 - mat (includes mats, wired mats, rolls, felts, mattresses and quilts),
 - pipe (includes pipe sections and tubes),
 - board (includes boards and slabs) or
 - lamella mat.

1.2 KEYMARK license fees

The KEYMARK license fees shall be collected by the empowered Certification Bodies and transferred based on invoice to CEN KMO (CEN KEYMARK Management Organization).

KEYMARK licence fees to be paid by the manufacturer as legal entity and per certification body:

- For each product type 300 EURO per calendar year
- For each sub-type 60 EURO per calendar year

Changes have to be agreed by CEN-CENELEC.

1.3 Fees for QAC Secretariat

The fees for QAC Secretariat shall be collected by the empowered Certification Bodies and transferred based on invoice to the secretariat.

By the end of March, the total fee according to the number of KEYMARK certificates valid at JJJJ-01-01 has to be transferred to the secretariat.

The QAC Secretariat proposes a budget for the following year to the Quality Assurance Committee, who decides on the fee.

1.3.1 For the Intended use: Thermal insulation for buildings

Fee to be paid by the manufacturer as legal entity and per certification body:

- For each product type 1000 EURO per calendar year
- For each sub-type 200 EURO per calendar year
0 EURO in the case that less than
5 products/product groups are involved

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1.3.2 For the Intended use: Thermal insulation for building equipment and industrial installations

Fee to be paid by the manufacturer as legal entity and per certification body:

- For each product type 1000 EURO per calendar year
- For each sub-type 500 EURO per calendar year

With the exception that no product type fee shall be paid for manufacturers having less than 3 products certified (only payment for the number of subtypes is valid in such cases).

1.4 Fees examples

Example 1:

An European cooperate company produces insulation products according to the EN product standard for Buildings and also for Building equipment & Industry (Number of product types =2) in 3 locations (A, B and C). The KEYMARK certification will be done by one Certification Body. The KEYMARK License and QAC-Secretariat fees per year to be paid by the manufacturer as legal entity and per certification body are as following:

Product type	Buildings, Thermal Conductivity levels		Building equipment & Industry	
	Declared	Number of sub-types	Form of delivery	Number of sub-types
Location A	0.031 (2 products) 0.032 (3 products) 0.033 (5 products) 0.034 (3 products) 0.035 (2 products)	5 (15 products)	Mat (2 products)	1
Location B	0.031 (2 products) 0.032 (8 products) 0.033 (2 products)	3 (12 products)	Pipe (2 products) Board (2 products)	2
Location C	0.036 (3 products)	1 (3 products)	Lamella (3 products)	1
Legal entity	0.031 => 0.036	6		4

Fee	Product type +	sub-type =	sum	Product type +	sub-type =	sum
KEYMARK License (KMO)	(1 x 300€) +	(6 x 60€) =	660€	(1 x 300€) +	(4 x 60€) =	540€
QAC Secretariat	(1 x 1000€) +	(6 x 200€) =	2200€	(1 x 1000€) +	(4 x 500€) =	3000€
Fee / year /product type			2860€			3540€
Total fee /year						6400€

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Example 2:

A company produces insulation products according to the EN product standard for Buildings and also for Building equipment & Industry (Number of product types =2) in location A . The KEYMARK certification will be done by one Certification Body. The KEYMARK License and QAC-Secretariat fees to be paid by the manufacturer as legal entity and per certification body are as following:

Product type	Buildings, Thermal Conductivity levels		Building equipment & Industry	
	Declared	Number of sub-types	Form of delivery	Number of sub-types
Location A	0.031 (2 products) 0.032 (3 products) 0.033 (5 products) 0.034 (3 products) 0.035 (2 products)	5 (15 products)	Mat (2 products)	1
Legal entity	0.031 => 0.035	5		1

Fee	Product type +	sub-type =	sum	Product type +	sub-type =	sum
KEYMARK License (KMO) QAC Secretariat	(1 x 300€) + (1 x 1000€) +	(5 x 60€) = (5 x 200€) =	600€ 2000€	(1 x 300€) + ¹⁾	(1 x 60€) = (1 x 500€) =	360€ 500€
Fee / year /product type			2600€			860€
Total fee /year						3460€

¹⁾ no product type fee shall be paid for manufacturers having less than 3 products certified
(only payment for the number of subtypes is valid in such cases)

2 Fees to be paid by the empowered Certification Bodies and registered testing laboratories

An application fee of 550 EURO shall be paid to the QAC Secretariat and will be charged by the secretariat within 30 days after empowerment / registration.

This fee includes a link from the Insulation KEYMARK website (<http://www.keymark.eu>) to the website of involved third parties.

This fee shall only be paid if the empowered Certification Body or registered testing laboratory is new in the VDI or KEYMARK scheme for thermal insulation products.